

DOLNA DAY SCHOOL & CRECHE

SUBJECT : Transfer Certificates

Parents leaving on transfer etc., who cannot have their children continue in the next session i.e. the 2021-2022 academic session, should apply for withdrawal by the day following the annual results (the last day of the academic session) so that transfer certificates can be prepared and issued promptly.

If we do not receive such applications by the day mentioned above, we shall presume that the child will remain on the rolls in the following session.

All applications for withdrawal reaching us afterwards will be processed strictly in accordance with the 'rules for withdrawal' stated in our prospectus.

Please note that a minimum of 20 days is required for the issuance of a transfer certificate

and the endorsement of the same by the Office of the Council for the Indian School Certificate Examinations.

PARENTS are reminded that ALL FEES for the 2020-2021 FINANCIAL PERIOD i.e. till March 2021, have to be cleared by Monday, the 15th. of March, 2021.

M.Bhattacharya
PRINCIPAL

18/02/2021